

HULMEVILLE BOROUGH COUNCIL
Meeting Minutes
December 4, 2017

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmember's Present

Thomas Wheeler, President
Debbie Mahon, Vice President
Judy Coleman
Dan Mandolesi.
Dale Walton Jr
Nick Lodise

Staff in Attendance

Solicitor Robert DeBias
Authority Chair Jim Clark
Secretary Dorothy Omietanski
Treasurer Diane McKairnes
Mayor Dave Harris
Police Chief Bob Juno

Councilmember's Absent: Mallory Menta

Staff Absent: Fire Marshal Bill Wheeler and Water & Sewer Clerk Pat Slater

Guests in Attendance: Taylor Glass, Emily Glass, Sharon Harger, Todd Galvelis, Sharmila Galvelis, Madison Galvelis, Becky Harger, Sarah Omietanski, Stanley Omietanski, Stan Omietanski, Douglas Edge, Ryan Idell, John Idell, Celeste Idell, Katheryn Idell, Sheri Wheeler, Ken Lynn, Ron Robbins, Arden Galvelis and Kurt Ludwig.

Call to Order: Mr. Wheeler called the meeting to order at 7:34 pm; all those present joined in the Pledge of Allegiance.

Minutes:

Ms. Coleman submitted an email to council regarding her concerns with the October and November minutes. She believes her comments were not accurately stated and submitted a two-paragraph summary of her comments she would like to see included in the minutes. Council read her summary and agreed that they could be added as an attachment to the minutes. Ms. Omietanski will make the corrections to the minutes and council will vote on them at the monthly meeting.

Honoring Youth Volunteers:

Ms. Mahon presented a certificate of appreciation to 7 youth volunteers who helped the borough in 2017. She called each volunteer up individually and provided them with a certificate. The seven-youth recognized were Taylor Glass for help with the newsletter, Arden Galvelis for help at the Earth Day event, Becky Harger for help at the Earth Day event and with Garden Club, Sarah Omietanski for help with the newsletter, Stanley Omietanski for help at the Earth Day event and computer build for the borough, Ryan Idell for his Eagle Scout project and Mackenzie Simon for help at the Earth Day event.

Swearing in Junior Council Member:

A motion made by Ms. Mahon seconded by Mr. Mandolesi to participate in the new Junior Council Member program by appointing Sarah Omietanski as Junior Council person term running from December 2017 through June 2018; motion carries 6-0-0.

Mayor Harris swore in Sarah Omietanski as the first Junior Council Member for Hulmeville Borough. Her term will run from December 2017 till June 2018.

Public Comment:

- Leaves on Sidewalk – Mr. Omietanski wanted to make council aware of two houses on Bellevue Ave do not clean up their leaves. The leaves are covering the sidewalks entirely making it very hazardous for pedestrians. Council will make Debra Juno aware of the issue. Mr. Walton confirmed that one of the houses in question is the same house that has had on going issues for over a year now. Mr. Walton is very frustrated with the lack of progress made on the house and wondered if anything else can be done besides sending letters to the home owner. Ms. Mahon emailed Ms. Juno and she confirmed that a court date was set for November 22, 2017, but the date needed to be postponed due to a scheduling conflict and that a new date has yet to be set. If the owner does not show up then fines are issued. If the borough hired someone to do cleanup on the home a lien could be placed on the property for the cost incurred but Mr. DeBias recommended council allows the issues to go through the court first. Mr. DeBias suggests we leave it to the zoning officer until she asks for additional help.
- Holiday Trees – Mr. Ludwig announced that the Christmas trees in the park look very nice this year.
- Trash at 946 Bellevue – Mr. Robbins stated that someone is remodeling the property at 946 Bellevue Ave and they are leaving all kinds of trash out at the curb much of it was placed there right after trash collection day.

Police Report:

- Mayor Harris read the report for the month of November 2017: 14 Incidents, 22 Traffic, 3 Parking, 0 Accidents, 4 Assists, 0 Summary, 1 Criminal, 4 District Court, 0 County Court, 1 EMS, for total hours worked: 206, Total Salary \$4,642.50.
- Fire Arms Training – The officers spent 10 hours on fire arms training.
- Traffic Control for Catch Basin Work – Mr. Mandolesi advised Chief Juno that the police will not be needed for traffic control during the work on the catch basins. CVA will take care of traffic control and signage. The only item CVA is asking the Hulmeville Police to take care of is marking six car spaces on both sides of the area being worked on as “temporary no parking”. The two sites will be around 500 Main Street and between 340 and 404 Main. The work should be starting this month and Mr. Mandolesi will notify the chief once he receives confirmation of the exact start date.

Water and Sewer:

- Act 537 Updates – Carrol Engineering keeps contacting the DEP to find out if they have approved Hulmeville's plan.
- Meter Replacement Letters – On October 13, 2017 12 letters were sent out to residents in the borough who still have not responded to attempts made by BCWSA to replace their water meters. A second round of letters will be mailed out to those who have not responded.
- Mr. Clark's Resignation – Mr. Clark announced to council that this will be his last council meeting. He has decided to resign from the authority but assured council that someone will be lined up to take his place. Council thanked him for his service. Ms. Mahon specifically thanked him for convincing council not to sell the authority, which would have been a huge mistake.

MS4:

- Winter News Letter – Ms. Mahon is in the process of putting together the winter newsletter. Anyone who has suggestions for the cover story, community news, etc. to please submit your ideas by December 31, 2017. In light of Joanne Buckman's passing the newsletter will have a section in memory of her life as a Hulmeville resident. Ms. Mahon will also announce the Water Authority scheduled presentation on March 12, 2018.
- Newly Planted Trees or Installed Rain Barrels – If anyone on council sees a new tree being planted or a rain barrel installed please inform Ms. Mahon. The borough has a goal for the year that needs to be reached.
- Sediment Question – Mr. Walton has been asked about the cost of reducing sediment in Hulmeville. The question that arises is Hulmeville Borough paying for Middletown Township sediment since they live uphill from us, and is there a way to recover some of that cost from Middletown Township. Ms. Mahon explained that every community regardless to whether your community is attached to a water way is being required to reduce sediment. The goal of sediment reduction is calculated on landmass so since Hulmeville's landmass is smaller than Middletown Township Middletown Township is responsible for a much higher level than Hulmeville Borough.

TMDL / BMP's: Permit year 2018-2022

- TMDL No1: encouraged riparian forest buffers for all residents along the creek
- TMDL No 2: conduct site inspections to encourage storm water control measures
- TMDL No 3: installation of 2 deciduous trees in open space or within the borough proper
- TMDL No 4: reduce infiltration
- TMDL No 5: modify basins for increased infiltration reduction
- TMDL No 7: encouraged home owners to install rain barrels
- TMDL No 8: additional provisions:
 - Continued with the 4 leaf pick-ups through the fall/winter season
 - Sump Pump inspection enforcement

Floodplain:

- For all residents in and out of floodplain contact information is being added to the newsletter to assist residents and business owners on practices during weather events.
- Flood Plain Management Activities Annual Report Form – Ms. Mahon completed and submitted to Ms. Omietanski the annual report requested by DCED.

Storm Water:

Ms. Mahon is requesting updates for any new residents that have moved into our town as storm water affects us all and not just those that live in floodplain.

Finance:

- Reopening the Budget – Ms. Coleman suggested that council not reopen the budget due to the EIT enactment in January. To reopen the budget council would have to incur cost of advertising and she does not believe that cost is necessary. The budget can remain as is and the EIT will be collected for the year and then council can better decide how to allocate the money by the end of next year once they see what has been collected. Council agreed.

Motion made by Ms. Coleman seconded by Mr. Mandolesi to adopt the 2018 budget for \$391,368.00 with millage 14.50, combined tax millage 16.00, mills real estate 14.50, mills fire tax 1.50 and per capita \$5; Motion passed with all in favor 6-0-0.

Borough Property:

- Heater Repair – Mr. Mandolesi just realized tonight before the meeting that the heater is not working. He has a call in to schedule service.
- Repairs to Catch Basins – CVA will be completing the work on the catch basins. The total cost will be \$17,500 for repairs made to two basins. He did receive one other bid for the work at a cost of \$20,000.

Zoning:

Mr. Mandolesi read the report submitted by Ms. Juno for the month of November. Ms. Juno had phone and email correspondences with Sharpe Homes at 209 Reetz Ave for permit information, Rebecca Toto requesting permits for security camera systems, Carla Hebling at 227 Main Street for permit information and Gessler Group for district and variance information for Johnson Hall. She had a permit submission and approval for 209 Reetz Ave for a deck addition.

Fire Marshal: no report

Trash: Mr. Paoletti from Republic drove through town with Mr. Lodise. Mr. Paoletti will drive through the Borough again right after the December 6 trash collection to make sure all trash has been collected.

Streets:

- Snow and Ice Bid – There have been no snow and ice bids received to date. Mr. Wheeler is having conversations with Middletown Township regarding having them remove our snow. Currently Mr. Wheeler is waiting on a call back from their manager. Mr. Wheeler is at least hoping they can commit to plowing the borough until council is able to secure a company. Mr. Wheeler may have two prospective bidders that he is hoping to secure bids for the December 19th meeting. If Hulmeville does need to utilize Middletown Township for snow removal Mr. Wheeler is hoping it can be intergovernmental meaning the borough would pay cost plus administrative fees for their service.
- Street Signs – Mr. Lodise cleaned up the street signs at Borough Hall. He moved the signs to the basement and organized them. Mr. Lodise also reinstalled a street sign at the corner of Hulme and Main and found a street sign vandalized. The person broke the sign off leaving the pole and just taking the sign.

Lights: Mr. Lodise informed council that there are still two lights out on Fairview.

Solicitor Report:

- Master Casting Agreement – The Master Casting Agreement is with PENDOT. If they are paving our roads and they come across an issue that needs to be fixed they will make the repairs and bill us for the work. It is a three-year contract.

A motion made by Mr. Lodise seconded by Mr. Mandolesi to sign the Master Casting Agreement with PENDOT; motion carries 6-0-0.

- Langhorne Manor RDA Grant – The RDA announced that it has awarded Langhorne Manor \$100,000 for its police facility.

A motion made by Mr. Lodise seconded by Mr. Mandolesi to authorize execution of contracts with Bucks County Redevelopment Authority for Municipal Grant on behalf of Langhorne Manor Borough; motion carries 6-0-0.

A motion made by Mr. Lodise seconded by Ms. Mahon to authorize the execution of a sub grantee agreement with Langhorne Manor Borough; motion carries 6-0-0.

- Meeting Schedule – Mr. DeBias confirmed with council that the meeting schedule Ms. Omietanski presented last month is correct. Council all agreed to the schedule. Mr. DeBias asked Ms. Omietanski to advertise the meeting schedule in the Courier one time.

Mayor:

- 2020 Census – The Mayor has been working on completing the necessary paperwork for the 2020 census.

Personnel:

Ms. Mahon will be resigning next month as council member as a result of her election as Mayor. Mr. Mandolesi knows one person who may be interested in the position of council member. His name is Michael Morrow. Doug Harris is also interested in the council member position. Mr. Walton will contact both men and request that they submit a letter of interest and a resume. They will be interviewed by council at the December 19 work session meeting.

Treasurer's Report: Treasurer's Report of December 4, 2017 was made available for inspection:

• General Fund Checking Balance as of November 1, 2017:	\$ 91,645.90
Expenses Totaled:	\$ - 22802.11
Income Totaled:	\$ 21,348.54
General Fund Checking Balance as of November 30, 2017:	\$ 90,192.33
• Sewer Fund Checking Balance as of November 1, 2017:	\$ 48,765.20
Expenses Totaled:	\$ -20,791.13
Income Totaled:	\$ 58,792.28
Sewer Fund Checking Balance as of November 30, 2017:	\$ 86,766.35
• Sewer Fund PLGIT Balance as of October 1, 2017:	\$ 413,711.48
Interest	\$ 273.95
Deposit	\$ 0
Expense	\$ -15,000.00
Sewer Fund PLGIT Balance as of October 31, 2017:	\$ 398,985.43
• Highway Aid PLGIT Balance as of October 1, 2017:	\$ 46,323.16
Interest	\$ 31.64
Deposit	\$ 0
Expenses	\$ 29.31
Highway Aid PLGIT Balance as of October 31, 2017:	\$ 46,354.80
• General Fund PLGIT Balance as of October 1, 2017:	\$ 61,550.89
Interest	\$ 39.35
Deposits	\$ 6,125.56
Expenses Total:	\$ 0
General Fund PLGIT Balance as of October 31, 2017:	\$ 55,464.68

Bills: A copy of the bill list dated December 4, 2017 was provided to Council, and offered for review by the public. Ms. McKairnes added one bill: Bucks County Courier \$1,305.11.

• General Fund beginning balance as of November 30, 2017:	\$ 96,994.30
ending balance as of January 2, 2018:	\$ 73,443.04
• Sewer & Water beginning balance as of November 30, 2017:	\$ 87,512.05

ending balance as of December 8, 2017: \$ 66,387.88

A motion made by Mr. Walton seconded by Ms. Mandolesi, and carried unanimously to approve the bill list dated December 4, 2017; motion carries 6-0-0.

Correspondence:

- Neshaminy Shore Club – The Borough received a check for \$46.00. Ms. Coleman asked if council could request an audit be done on the Shore Club. Mr. Wheeler asked Ms. Omietanski to call Berkheimer and request an audit if it does not cost the Borough any money to do so.

Old Business:

- Tree Lighting – Council would like to recognize Joe Kiss for his assistance this year in decorating the trees. Council appreciates the use of his truck and the time he spent assisting others on council.
- Jr. Council Seat – Council all agreed that Sarah Omietanski should be seated between Bob DeBias and Mallory Menta. Ms. McKairnes will order a name plate for Jr. Council Member as well as Debbie Mahon, Mayor and Doug Edge, Council Member.
- Retirement Party for Mayor – The gathering for the Mayor will be Friday 6pm – 10pm.

The meeting was adjourned at 9:28 pm; motion made by Mr. Walton seconded by Ms. Mahon.

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Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary